



Policy number: 2022-13		
PROPERTY DAMAGE OR INJURY COMPENSATION POLICY		<p>Date Approved: 2022-12-15</p> <p>Date Effective: 2022-12-15</p>

POLICY STATEMENT

The Village of Alliance will only compensate damages when it is legally liable for the damage sustained, as stipulated in the *Municipal Government Act* of Alberta and other provincial legislation. This approach helps reduce costs for the taxpaying public who ultimately bear the cost of these claims.

PURPOSE

The purpose of the Property Damage or Injury Compensation Policy is to establish that any payment in respect to property damage or bodily injury made by the Village of Alliance is contingent upon the Village being determined to be legally liable. It is clearly outline when and which situation/incidents will be compensated for by the Village of Alliance.

DEFINITIONS

“Complainant” Means the party who makes the complaint regarding the alleged property damage or injury.

“Village” Means the Village of Alliance

PROCEDURE

1. In case of property damage, the Village shall recommend to the Complainant that they contact their insurance company or broker. Should the provider believe that the Village is responsible for damage, they will pursue recovery on the complainant’s behalf.
2. If the complainant has suffered property damage or injury to their person and believes they can demonstrate that the Village is responsible, a claim for review shall be submitted to the Village for consideration.
3. A claim shall include the following information:
 - a) Name of persons involved and contact information
 - b) Location of incident
 - c) Date and time of incident
 - d) Description of damage property/injury
 - e) Cause of damage or injury



- f) To whom and when the incident was first reported
 - g) Explanation of why the Village of Alliance is responsible for the damage or injury
 - h) Description of what the Complainant is seeking for the Village
4. Investigations shall be concluded for any claims received and shall include the following considerations:
- a) Facts regarding the alleged loss
 - b) The applicable law
 - c) Determining legal responsibility and negligence
 - d) The Complainant's role in the event
 - e) The nature and extent of damages
5. Resolutions to a claim may include the following:
- a) Transferred to the responsible party (ie: Contractor)
 - b) Denial where there no evidence of Village negligence
 - c) A negotiated settlement or reimbursement of damage
6. The Village shall advise the Complainant of the outcome of the investigation in writing within 30 days.

Mayor

Chief Administrative Officer