



Policy Number: P2023_01	REMUNERATION POLICY	Date: January 2023 Date to be Reviewed: January 2024
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POLICY:

The Village of Alliance recognizes the need for defined rates of reimbursement for the Mayor, Councillors, staff and Council appointed community board representatives while they are attending to Village of Alliance business or acting as representatives on behalf of the Village of Alliance

PURPOSE:

To define meetings, committees and boards, which require Council or Council appointed community member representation and qualify for remuneration.

To specify rates of remuneration for meetings, committee and board meetings, course/seminars and conventions, expense reimbursement, mileage rates, available benefits and declaration of honorariums for tax purpose.

DEFINITIONS:

"Committees, boards and commissions" are those meetings in which either the designate/alternate Councillors shall be remunerated as per policy depending on which is in attendance at any meeting.

"Regular Council meetings" are those meetings of Council regularly scheduled to deal with municipal business.

"Special Council meetings" are those meetings called by the mayor or Chief Administrative Officer acting upon instruction of Council or a majority of Council to deal with specific items that cannot wait until the next regular meeting

PROCEDURE:

1. The Director of Emergency Management will be remunerated for meetings; out of pocket expenses, and mileage per policy.
2. A Councillor that attends a committee, board or commission meeting shall report on the committee meeting at a Council meeting.

RATES OF REMUNARATION:

1. Honorarium

Monthly Payment	
Mayor	\$600.00
Deputy Mayor	\$600.00
Councillor	\$600.00
DEM	\$50.00



2. Expenses

- a) Mileage
Reimbursement will be set at the annual automobile allowance rate as set by the Canada Revenue Agency.
- b) Overnight Accommodations
Reimbursement of accommodations will be given, subject to receipts being provided. The Village Visa card can be used to book a hotel room at the discretion of the CAO.
- c) Meals
Reimbursement will be given with provided receipts to a maximum of \$69.00 per day which does not include alcohol. Gratuities to a maximum 15%
- d) Appointed Community Board Members-subject to approval of Council
- e) All expenses and per diems will be paid to Councillors monthly

3. Other Benefits

Mayor and Councillors-AUMA Accidental Death Insurance

4. Persons Affected

Council, Board Members and Staff